



# BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building  
1501 West Washington Street, Phoenix, Arizona 85007  
Hearing Room 109

**April 12, 2016**  
**1:00 P.M.**

## **Approved Regular Meeting Minutes**

### **MEMBER ATTENDANCE:**

#### **Present:**

Honorable Peter Swann

#### **Telephonically Present:**

G. Allen Sontag, Chair  
Honorable Douglas Gerlach  
Patricia Seguin  
Melissa Gonsalves

#### **Absent:**

Terri Faust  
Michael Parrish

### **OTHER ATTENDEES:**

#### **AOC Staff:**

Mark Wilson  
Michelle Martinez  
Hal White  
Debbie MacDougall  
Wil Castro  
Michelle Jackson

#### **Guests:**

LouAnne Spellman  
Danielle Griffin  
Lauren Kuhnhen

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## CALL TO ORDER

*Called to Order By:*

G. Allen Sonntag, Chair

*Time:*

1:02 P.M.

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### 1) REVIEW AND APPROVAL OF MINUTES:

*1-A: Review and approval of regular minutes for the meeting minutes for the meeting of February 9, 2016.*

*Individual Addressing the Board:* G. Allen Sonntag

*Discussion:* None

*Motion:* Consideration of and motion to approve the regular session minutes for the meeting of February 9, 2016.

*Motion Proposals:* First Melissa Gonsalves  
Second Patricia Seguin

*Motion Results:* Pass

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### 2) PENDING COMPLAINTS:

*2-A: Update regarding the status of pending complaints.*

*Individual Addressing the Board:* Debbie MacDougall

*Discussion:* There are currently five open complaints.

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### 3) INITIAL CERTIFICATION AND ELIGIBILITY:

*3-A: Review, discussion and possible action regarding pending initial certification applications for the following applicants:*

- 1. Lauren Kuhnhenh*
- 2. Shayna Montgomery*
- 3. Linda Temple*

#### **4. LouAnn Spellman**

**Individual Addressing the Board:** Hal White

**Discussion:** It is recommended the Board grant initial certification to the following applicants:

1. Lauren Kuhnhenh
2. Shayna Montgomery
3. Linda Temple

**Motion:** Consideration of and motion to accept staff's recommendation and grant initial certification.

**Motion Proposals:** First Judge Peter Swann  
Second Patricia Seguin

**Motion Results:** Pass

**Discussion:** It is recommended the Board grant initial certification to the following applicant:

4. LouAnne Spellman

**Motion:** Consideration of and motion to accept staff's recommendation and grant initial certification.

**Motion Proposals:** First Judge Douglas Gerlach  
Second Judge Peter Swann

**Motion Results:** Pass

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#### **4) CERTIFICATION AND ELIGIBILITY:**

**4-A:** *Information regarding procedural steps taken by Division staff when reviewing applications to move between active and inactive status.*

**Individual Addressing the Board:** Mark Wilson

**Discussion:** Information is provided to the Board regarding application review.

**4-B:** *Update regarding the status of renewal applications.*

**Individual Addressing the Board:** Mark Wilson

**Discussion:** An update is given regarding pending renewal applications.

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## CALL TO THE PUBLIC

*Individuals Addressing the Board:* Lauren Kuhnhenh

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## ADJOURNMENT

*Motion:* Move to adjourn.

*Motion Proposals:* First G. Allen Sonntag  
Second Judge Peter Swann

*Motion Results:* Pass

*Time:* 1:14 P.M.

Initials: MJ